

REQUEST FOR INFORMATION (RFI)

RFI NUMBER:	DATE:	PAGE 1 OF
PROJECT:		FVHD NUMBER:
RFI TITLE:		DATE NEEDED:
REQUESTED BY:	COMPANY NAME:	

INFORMATION REQUESTED: See attached (if checked) or write below:

REFERENCES/ATTACHMENTS (List specific documents researched when seeking the information requested):

For FVHD use only below this line

ROUTED TO:	DATE RECEIVED/LOGGED:
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RESPONSE: See attached (if checked) or write below:

Note! This reply is not an authorization to proceed with work involving additional cost, time or both. If any reply requires a change to the Contract Documents, a Change Order, Construction Change Directive or Minor Change in the work must be executed in accordance with the Contract Documents.

SPEC/DRAWING REFERENCE:

RESPONSE DATE:	RESPONSE BY:
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SENT VIA: FIELD FAX MAIL EMAIL OTHER: _____

COPIES TO:

